

Meeting Minutes January 06, 2003
Recorder: James A. Patterson, 1LT, CAP

This was the first official squadron meeting for 2003. Meeting began at 1900 hours. Present were: Shawn D. Denham (CC); Gerald Howard; Jerry Terlisner; Gwenn McDonald; Len Erickson; Nancy Abbott; Don Reiman; and James Patterson.

Report from Operations (Jerry Howard):

The airplane is on line. Upcoming maintenance issues: TBO in approximately 200 hours, and 100 hour inspection in approximately 10 hours. According to maintenance requirements, the engine hoses may need to be changed out prior to TBO. This is still being investigated.

*Note: Capt. Howard will be out of town from Thursday, January 09 through Monday, January 13. In his absence, Lt. Gwenn McDonald will be responsible for aircraft scheduling. She can be contacted at:
384-6260 (Work) or
375-7427 (Home)

Also, there have been updates to CAPR 60-1. All pilots are responsible for updating their records and familiarizing themselves with these changes.

Safety Briefing (Gwenn McDonald)

This month's safety briefing covered topics of cold & flu prevention and treatment. Given that this is the season, this was an appropriate and timely topic.

Personnel Report (James Patterson):

Squadron staffing figures for 2002: Seniors, 37; Cadets, 45

Personnel will be utilizing a cadet member for non-sensitive functions to alleviate paperwork demands. Goals for Personnel 2003: continue updating the cadet records to Regulation Standards and get the senior records organized as well. Chain of Command / Progress wall charts for cadets & seniors

Maintenance Briefing (Jerry Terlisner):

Airplane due for 100 hour inspection in another 10 hours. Expect the aircraft to go down for servicing by the end of the month.

Commander's Note (Shawn Denham):

There will be a Rocky Mountain Region Staff College at the USAFA in Colorado Springs. 4 APR - 13 APR, 2003. Apply by March 17.

Corporate Learning Course scheduled for January 18 / 19 in Nampa, ID. A Form 17 needs to be submitted ASAP (signed by the commander!)

Changes to the Boise Airport Usage Rules & Regulations are up for consideration / renewal. Users of the airport are requested to provide their input. You can contact the project manager, Gary Frase, at gfrase@cityofboise.org.

Our squadron was inspected in December by the Wing L.O. Some of the comments were:

- Facility was clean to satisfactory conditions
- Aircraft was reported to be in excellent condition
- Unit vehicle (van) is outdated and clearly not suited to the unit needs
- Pilot records could be (and have since been) updated, but otherwise okay
- Unit needs a safety bulletin board, and updated cadet safety briefings
- Internal Aerospace Education is satisfactory
- External A/E and Senior A/E need to be further developed

Maj. Fletcher (Wing Emergency Services Officer) has announced that the Idaho Wing has received a Radon Palm IR 250 / Heat Imaging Device which can be used on Search and Rescue missions. The handheld device is about the size of a video camera, and can locate heat signatures (human sized, etc.) at a range of approximately one mile. This item can be made available to Incident Commanders for SAR purposes by contacting Maj. Fletcher. He will activate an operator with the unit.

January Report Schedule:

There is a Level 1 / Cadet Protection course scheduled for January 20, 2003 at the Boise Composite Squadron. Capt. Terlisner will be teaching this course.